

FACULTY OF ARTS & HUMANITIES

SYLLABUS FOR THE BATCH FROM THE YEAR 2024 to 2028

Programme Code: BPOL

**Programme Name: B.A.
(Semester I-VI)**

Examinations: 2024-28



Department of Political Science & Public Administration

Khalsa College, Amritsar

An Autonomous College

Note: (a) Copy rights are reserved. Nobody is allowed to print it in any form.
(b) Subject to change in the syllabi at any time.
(c) Please visit the College website time to time.

B.A. Political Science

S. No.	PROGRAMME OBJECTIVES
1.	To impart basic knowledge of Political Science.
2.	To facilitate students' inclusive growth by discussing societal, national and global settings.
3.	To inculcate ethical, social and political values in order to surpass all odds of life.
4.	To provide knowledge about the concepts and theories of political science to develop critical thinking among the students.
5.	To familiarize the students with the concepts of human security and constitutional values.

S. No.	PROGRAMME SPECIFIC OUTCOMES (PSOS)
PSO-1	Apprises the students with the political systems of India and the world and analyze their political problems and issues.
PSO-2	Enables the students to understand and evaluate various national and global political issues.
PSO-3	Develops comprehensive understanding of the subject by teaching political concepts, political theory, Indian politics, comparative politics and international politics.
PSO-4	Provides theoretical knowledge and develops empirical thinking about political ideas among the students.
PSO-5	Enables the students to understand and follow the changes in political behavior public opinion and political culture.
PSO-6	Helps the students in preparing for various competitive examinations and to make them capable for pursuing higher education.

B.A. Public Administration

S.No.	PROGRAMME OBJECTIVES
1.	To develops the conceptual foundations for better understanding of Public Administration.
2.	To develop a sound theoretical and practical understanding of basic concepts and theories of Administration.
3.	To familiarize the students with the working of Public Administration in diverse settings.
4.	To contribute in the understanding of the role of Public Administration in Socio-Economic development particularly in developing nations.
5.	To create awareness about various issues in Public Administration.

S. No.	PROGRAMME SPECIFIC OUTCOMES (PSOS)
PSO-1	Elucidates basic principles and working of Public Administration
PSO-2	Makes the students aware about the actual working of Public administration along with theoretical underpinnings and practices
PSO-3	Helps in understanding the concepts of administrative responsibility, accountability, efficiency, integrity and team work in government and non-governmental organizations
PSO-4	Contributes in the understanding of different aspects of public policy, human resource management, public budgeting and finance
PSO-5	Students get awareness about the powers and working of local self-government in India.
PSO-6	Foster understanding about the development administration in India and analyze the major issues involved in development process.
PSO-7	Enables the students to grasp knowledge about personnel and financial administration in India. also highlights the major issues involved in financial and personnel administration.
PSO-8	Contributes in preparing the students for Civil Services Career.

B.A. (Political Science)

COURSE SCHEME											
Course Code	Course Name	Hours/Week	Credits			Total Credits	Max Marks				Page No.
			L	T	P		Th	P	IA	Total	
Major Courses											
SEMESTER - I											
BPOL-1113	Basic Concepts of Political Science	4	4	0	0	4	75	0	25	100	6-7
SEMESTER - II											
BPOL-1213	Political Theory and Ideologies	4	4	0	0	4	75	0	25	100	8-9
SEMESTER - III											
BPOL-2313	Indian Constitution	4	4	0	0	4	75	0	25	100	10-11
SEMESTER - IV											
BPOL-2413	Indian Political System	4	4	0	0	4	75	0	25	100	12-13
SEMESTER - V											
BPOL-3513	Comparative Political System (U.K. & U.S.A.)	4	4	0	0	4	75	00	25	100	14-15
SEMESTER - VI											
BPOL-3613	International Politics: Theory & Practice	4	4	0	0	4	75	00	25	100	16-17

B.A. (Public Administration)

COURSE SCHEME												
Course Code	Course Name	Hours/Week	Credits			Total Credits	Max Marks				Page No.	
			L	T	P		Th	P	IA	Total		
Major Courses												
SEMESTER - I												
BPUB-1114	Principles of Public Administration	4	4	0	0	4	75	0	25	100	18-19	
SEMESTER - II												
BPUB-1214	Indian Administration	4	4	0	0	4	75	0	25	100	20-21	
SEMESTER - III												
BPUB-2314	Personnel Administration in India	4	4	0	0	4	75	0	25	100	22-23	
SEMESTER - IV												
BPUB-2414	Financial Administration	4	4	0	0	4	75	0	25	100	24-25	
SEMESTER - V												
BPUB-3514	Local Government (With Special Reference to Punjab)	4	4	0	0	4	75	00	25	100	26-27	
SEMESTER - VI												
BPUB-3614	Development Administration (With Special Reference to Indian)	4	4	0	0	4	75	00	25	100	28-29	

B.A. (12+3 System of Education) (Batch 2024-28)

**B.A. POLITICAL SCIENCE
SEMESTER-I
COURSE CODE: BPOL-1113
BASIC CONCEPTS OF POLITICAL SCIENCE**

**Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours**

**Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks**

Instructions for the Paper Setter:

Medium of Instructions is Punjabi, Hindi and English.

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Course Objectives:

The purpose of the course is to develop understanding about the basic political concepts; provide knowledge about the political structures, institutions and the process of government in historical as well as present context; enable the students to become good citizens by enlightening them about rights, liberties and obligations.

UNIT-I

1. Political Science: Meaning, Nature and Scope.
2. Relationship of Political Science with Economics, History and Sociology.

UNIT-II

3. State: Meaning and Elements.
4. Government: Organs and Forms (Parliamentary, Presidential, Unitary and Federal).
5. Power & Authority: Meaning, Features & Types.

UNIT-III

6. Rights: Meaning, Types and Safeguards.
7. Liberty: Meaning, Types and Safeguards.
8. Equality: Meaning and Types, Relationship between Liberty and Equality.

UNIT-IV

9. Political System: Meaning, Characteristics and Functions.
10. Political Culture: Meaning, Features, Components and Types.
11. Political Socialization: Meaning, Features and Agencies.

B.A. (12+3 System of Education) (Batch 2024-28)

B.A. Political Science (Semester-I)

Suggested readings:

1. A.C. Kapur, *Principles of Political Science*, New Delhi: S. Chand & Company, 2014.
2. Appadorai, *The Substance of Politics*, New Delhi: Oxford University Press, 2005.
3. Andrew Heywood, *An Introduction to Political Theory*, New Delhi: Palgrave Publications, 2012.
4. Andrew Heywood, *Key Concepts in Politics*, New York: Palgrave Macmillan, 2000.
5. Andrew Heywood, *Politics*, New York: Palgrave. 2002.
6. Eddy. Asirvatham, *Political Theory*, New Delhi: S. Chand & Company, 2015.
7. J. C. Johari, *Principles of Political Science*, New Delhi: Sterling Publishers, 2007.
8. Leftwich, A. *What is Politics: The Activity and Its Study*, Cambridge: Polity Press.
9. M.P. Jain, *Political Theory*, Delhi: Authors Guild Publication, 1989.
10. Mckinnon, C. *Issues in Political Theory*. Oxford/ New York: Oxford University Press. 2014.
11. O. P. Gauba, *An Introduction to Political Theory*, New Delhi: Macmillan India, 2006.
12. S.P. Verma, *Political Theory*, New Delhi: Geetanjali Publishing House, 2015.
13. Sushila Ramaswamy, *Political Theory: Ideas and Concepts*, New Delhi: Macmillan, India, 2003.

Course Outcomes:

CO-1 Makes the students fully conversant with the basic ideas of political science.

CO-2 Makes them aware about political concepts and political theory.

CO-3 Helps them in understanding and making distinction between basic political concepts like state and government.

CO-4 Apprises the students with the basics of the discipline such as democracy, rights, liberty, equality and justice etc.

CO-5 Enables them to understand new political concepts like political system, political culture and political socialization.

B.A. (12+3 System of Education) (Batch 2024-28)

**B.A. POLITICAL SCIENCE
SEMESTER-II
COURSE CODE: BPOL-1213
POLITICAL THEORY AND IDEOLOGIES**

**Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours**

**Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks**

Instructions for the Paper Setter:

Medium of Instructions is Punjabi, Hindi and English.

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Course Objectives:

The motive of the course is to develop understanding about various contending political theories and their relevance in the contemporary times; make the students aware about the origin and functions of the political institutions; develop critical and rational thinking for comprehending contemporary political problems and ensure students' contribution in good governance.

UNIT-I

1. Political Theory: Meaning, Nature and Scope (Traditional & Modern View).
2. Political Ideologies: Liberalism and Marxism; Meaning and Major Ideas.

UNIT-II

3. Liberal theories regarding the origin of the State: Social Contract, Historical/ Evolutionary.
4. Liberal theory of the Nature and Functions of the State.

UNIT-III

5. Marxian theory of the origin of State.
6. Marxian theory of the Nature and Functions of the State.

UNIT-IV

7. Theories of Sovereignty: Monistic and Pluralistic.
8. Theories of Democracy: Liberal, Elitist and Marxist.

B.A. (12+3 System of Education) (Batch 2023-26)

B.A. Political Science (Semester-II)

Suggested readings:

1. A. C. Kapur, *Principles of Political Science*, New Delhi: S. Chand & Company, 2014.
2. Andrew Heywood, *An Introduction to Political Theory*, New Delhi: Palgrave Publications, 2001
3. B.N. Roy, *Political Theory and Thought*, New Delhi: Kaveri Books, 2011.
4. Bhargava, R. and Acharya, *A Political Theory: An Introduction*. New Delhi: Pearson Longman, 2008.
5. D.C. Bhattacharya, *Political Theory*, Calcutta: Vijay Publishing House.
6. David Easton, *The Political System*, Calcutta: Scientific Book Agency, 1917.
7. E. Ashirvatham, *Political Theory*, New Delhi: S. Chand & Company, 2015.
8. J. C. Johari, *Principles of Political Science*, New Delhi: Sterling Publishers, 2007.
9. John Hoffman and Paul Graham, *Introduction to Political Theory*, New Delhi: Pearsons, 2012.
10. M. P. Jain, *Political Theory*, Delhi: Authors Guild Publication, 1981.
11. O. P. Gauba, *An Introduction to Political Theory*, New Delhi: Macmillan India Ltd., 2006.
12. Rajiv Bhargava and Ashok Acharya, *Political Theory*, New Delhi: Pearson, 2008.
13. S.P. Verma, *Political Theory*, New Delhi: Geetanjali Publishing House, 2015.
14. Satish Kumar Sharma, *Adhunik Rajnitik Vishleshan*, Patiala: Publication Bureau, Punjabi University.
15. Vincent, A. *The Nature of Political Theory*. New York: Oxford University Press. 2004

Course Outcomes:

CO-1 Helps the students in understanding the nature, scope and significance of political theory.

CO-2 Makes the students conversant with political theories in the light of two contending political ideologies of Liberalism and Marxism.

CO-3 Acquaints the students with different political ideas in political theory.

CO-4 Helps in understanding various traditional and modern theories of Political Science.

CO-5 Explains the concept of Democracy (Liberal, Elitist and Marxist perspective) and Sovereignty (Monistic and Pluralistic perspective)- its types and related theories.

**B.A. POLITICAL SCIENCE
SEMESTER-III
COURSE CODE: BPOL-2313
INDIAN CONSTITUTION**

**Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours**

**Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks**

**Instructions for the Paper Setter:
Medium of Instructions is Punjabi, Hindi and English.**

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Course Objectives:

The purpose is to provide knowledge about constitutional aspects of the political structures in India at state and national level; to inculcate basic philosophy of the Indian Constitution in the minds of the students and to make them aware about their rights, duties and obligations.

UNIT-I

1. Constituent Assembly and Making of India's Constitution.
2. Basic Features of the Indian Constitution.
3. Preamble and its importance.
4. Centre-State Relations and Nature of Indian Federalism.

UNIT-II

5. Fundamental Rights: Features, Kinds and Evaluation.
6. Fundamental Duties.
7. Directive Principles of State Policy.

UNIT-III

8. Parliament: Composition, Powers and Role.
9. President: Election, Powers and Position.
10. Prime Minister and Council of Ministers: Appointment, Powers, Position and Changing Role.
11. Supreme Court and High Court: Composition, Powers and Role, Judicial Review.

UNIT-IV

12. Governor: Appointment, Powers and Role.
13. State Legislature: Composition, Powers and Role.
14. Chief Minister and Council of Ministers: Appointment, Powers, Position and Role.

B.A. (12+3 System of Education) (Batch 2024-28)

B.A. Political Science (Semester-III)

Books Recommended:

1. A.S. Narang, *Indian Government and Politics*, New Delhi: Gitanjali, 1999.
2. B.L. Fadia, *Indian Government and Politics*, Agra: Sahitya Bhavan Publications, 2008.
3. C.P. Bambhri, *The Indian State: Fifty Years*, New Delhi: Shipra, 1997.
4. D.D. Basu, *An Introduction to the Constitution of India*, New Delhi: Prentice Hall, 2008.
5. G. Austin, *The Indian Constitution: Corner Stone of a Nation*, Oxford: Oxford University Press, 1966.
6. G. Austin, *Working of a Democratic Constitution: The Indian Experience*, Delhi: Oxford University Press, 2000.
7. H. K. Puri, Centre-State Relations in India : A Review of Sarkaria Commission Report, *Punjab Journal of Politics*, Vol. XIII, No. 1-2, 1989.
8. J.N. Pandey, *Constitutional Law of India*, Allahabad: Law Agency, 1992.
9. M. Laxmikanth, *Indian Polity*, Tata Mcgraw, 2012.
10. M.V. Pylee, *An Introduction to the Constitution of India*, New Delhi: Vikas, 1998.
11. Nirmal Mukerji and Balveer Arora, ed., *Federalism in India: Origins & Development*, New Delhi: Vikas, 1992.
12. Rajni Kothari, *Politics of India*, Orient Blackswan, 2010.
13. Rajni Kothari, *State against Democracy: In Search of Human Governance*, Delhi: Ajanta, 1988.
14. Zoya Hassan, et, al., *India's Living Constitution*, New Delhi: Permanent Black, 2002.

Course Outcomes:

CO-1 Provides knowledge about the nature and making of the Indian Constitution.

CO-2 Helps in understanding the philosophy of the Indian Constitution.

CO-3 Introduces the Indian Constitution with a focus its evolution and examines the essence of the Preamble.

CO-4 Makes the students aware about Fundamental Rights, Duties of the Indian citizens and significance of Directive Principles of State Policy.

CO-5 Critically analyzes the working of important political institutions of the Indian state.

**B.A. POLITICAL SCIENCE
SEMESTER-IV
COURSE CODE: BPOL-2413
INDIAN POLITICAL SYSTEM**

**Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours**

**Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks**

**Instructions for the Paper Setter:
Medium of Instructions is Punjabi, Hindi and English.**

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Course Objectives:

The course aims at developing understanding about the actual working of the Indian Constitution, its structures and institutions; providing knowledge about the working of Indian party system, its impacts on the Indian society and polity; making the students aware about the working of political institutions in the era of globalization and acquaint them with new issues and challenges being faced by the Indian polity.

UNIT-I

1. Party System in India: Nature and Critical Evaluation.
2. National Political Parties: Congress, BJP, CPI, AAP- Ideology, Policy Programmes and Support Base.
3. Regional Political Parties: Shiromani Akali Dal, DMK, National Conference- Ideology, Policy Programmes and Support Base.

UNIT-II

4. Pressure Groups in Indian Politics.
5. The Election Commission: Powers and Functions; Electoral Reforms.
6. Voting Behaviour: Major Determinants.
7. Political Participation: Determinants and levels of Political Participation.

UNIT-III

8. Emerging Trends in Indian Politics
9. Caste and Religion in Indian Politics.
10. Regionalism and Indian Politics.
11. Liberalisation and Indian Politics.

B.A. Political Science (Semester-IV)

UNIT-IV

12. Basic Principles and Determinants of India's Foreign Policy.
13. Non-alignment Movement and its relevance in Contemporary World.

Books Recommended:-

1. A.S. Narang, *Indian Government and Politics*, New Delhi: Gitanjali, 1999.
2. B.L. Fadia, *Indian Government and Politics*, Agra: Sahitya Bhavan Publications, 2008.
3. C. P. Bambhari, *The Indian State: Fifty Years*, New Delhi: Sipra, 1997.
4. Francine Frankel, *India's Political Economy: 1947-2004*, New Delhi: Oxford University Press, 2010.
5. G. Austin, *Working of a Democratic Constitution: The Indian Experience*, Delhi: Oxford University Press, 2000.
6. Iqbal Narain, ed., *State Politics in India*, Meerut: Meenakshi Parkashan, 1967.
7. Lloyd I. Rudolph and Susanne Hoeba Rudolph, *Explaining Indian Democracy: A Fifty-Year Perspective, 1956-2006*, Vol. I, II, III, New Delhi: Oxford University Press, 2008.
8. M.V. Pylee, *An Introduction to the Constitution of India*, New Delhi: Vikas, 1998.
9. M.V. Pylee, *Constitutional Government in India*, Bombay: Asia Publishing House, 1977.
10. P. Brass, *Caste, Faction and Parties in Indian Politics*, Vol. II, Delhi: Chanakya Publications, 1984-1985.
11. _____, *Ethnic Groups and the State*, London: Croom Helm, 1995.
12. _____, *Language, Religion and Politics in North Indian*, London: Cambridge University Press, 1974.
13. _____, *Politics of India since Independence*, Hyderabad: Orient Longman, 1990.
14. R. Bhatnagar and Pardeep Kumar eds., *Regional Political Parties in India*, New Delhi: Ess Publications, 1988.
15. Rajni Kothari, *Politics in India*, New Delhi: Orient Longman, 1970.
16. _____, *State against Democracy: In Search of Human Governance*, Delhi: Ajanta, 1988.
17. S.P. Verma and C.P. Bhambari, ed., *Election and Political Consciousness in India*, Meerut: Meenakshi Parkashan, 1967.
18. V. Krishna Ananth, *India since Independence: Making Sense of Politics*, New Delhi: Pearson, 2011.

Course Outcomes:

- CO-1** Critically evaluates the Indian party system– its development, ideologies, policy programmes and support base of the dominant national and regional political parties.
- CO-2** Evaluates the electoral process in India with a focus on the role of Election Commission and determinants of Political Behaviour and Political Participation.
- CO-3** Investigates the challenges to Indian democracy like caste, religion, and regionalism.
- CO-4** Contributes in understanding the role of the economic liberalisation in Indian Politics.
- CO-5** Introduces the basic principles of Indian foreign policy.

B.A. (12+3 System of Education) (Batch 2024-28)

**B.A. POLITICAL SCIENCE
SEMESTER-V
COURSE CODE: BPOL-3513
COMPARATIVE POLITICAL SYSTEMS (UK & USA)**

**Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours**

**Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks**

Instructions for the Paper Setter:

Medium of Instructions is Punjabi, Hindi and English.

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Course Objectives:

The aim of the course is to provide knowledge about the political structures of UK and USA; enable the students to identify similarities and dissimilarities between the Political systems of UK and USA; to inculcate comparative skills among the students which would be useful for theory building.

UNIT – I

1. Comparative Government and Politics: Meaning, Nature and Scope.
2. Systems Approach: David Easton, Almond and Powell.

UNIT – II

3. Features of British Political System.
4. Features of US Political System.
5. Executive in UK: Monarchy, Prime Minister and Council of Ministers-Powers, Position and Role.
6. Executive in US: President; Powers, Position and Role.

UNIT- III

7. Legislature in UK & US: Composition, Powers, Functions and Role.
8. Judicial System in UK and US: Composition, Powers, Functions and Role.
9. Judicial Review in US and Rule of law in UK.

UNIT- IV

10. Unitary v/s Federal System in UK and US.
11. Political Parties in UK (Conservative Party & Labor Party) and US (Democratic Party & Republican Party) Nature and Role.
12. Pressure Groups in UK and US: Nature and Role.

B.A. (12+3 System of Education) (Batch 2024-28)

B.A. Political Science (Semester-V)

Books Recommended:

1. A. C. Kapur, *Selection Constitutions*, New Delhi: S. Chand, 2006.
2. G. A. Almond, *Comparative Politics Today: A World View*, New Delhi: Pearsons, 2006.
3. J.C. Johari, *New Comparative Government*, New Delhi: Lotus Press, 2006.
4. K.R. Bombwall, *World Constitutions*, Amballa: Modern Publishers, 1980.
5. Vishnoo Bhagwan, *World constitution*, New Delhi: Vidya Bhushan Sterling Publisher.
6. Kopstein J. and M. Lichbach (eds.), *Comparative Politics: Interests, Identities and institutions in a Changing Global Order*, Cambridge University Press, 2005.
7. M.V. Pylee, *Select Constitutions of the World*, New Delhi: Universal Law Publishers, 2006.
8. Ritzer, G. *Globalisation and Related Process, Imperialism, Colonialism. Development, Westernization, Eesternization; in Globalisation: A Basic Text*, Londen: Wiley Blackwell, 2002.
9. Rod Hague and Martin Harrop, *Comparative Government and Politics*, New Delhi: Palgrave Macmillan, 2007.
10. S.N. Ray, *Modern Comparative Politics: Approaches, Methods and Issues*, New Delhi: PHI, 1999.

Course Outcomes:

CO-1 Enables the students to understand the structures and working of international political institutions.

CO-2 Helps the students to understand the power dynamism among the states.

CO-3 Awaras the students about the global concerns like terrorism, climate change etc.

CO-4 Awaras the students about global cooperation and conflicts.

CO-5 Helps them to look for employment opportunities in the subject.

**B.A. POLITICAL SCIENCE
SEMESTER- VI
COURSE CODE: BPOL-3613
INTERNATIONAL POLITICS: THEORY AND PRACTICE**

**Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours**

**Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks**

Instructions for the Paper Setter:

Medium of Instructions is Punjabi, Hindi and English.

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Instructions for the Paper Setter:

Course Objectives:

The purpose of the course is to develop understanding about the concepts and theories of International politics; make the students aware about clash of national interests and subsequent struggle for power among nations; provide knowledge about regional and global institutions engaged in promoting international peace and security and to acquaint the students with new challenges to the established world order like wars, ethnic violence, terrorism, human rights violation, global warming etc..

UNIT-I

1. Meaning, Nature and Scope of International Politics.
2. Approaches to International Politics – Realist, Idealist and Marxist.

UNIT- II

3. National Power: Kinds, Elements and Limitations.
4. Balance of Power System and Collective Security System.

UNIT- III

5. Cold War: Nature of Post -Cold War era of International Politics.
6. Bipolarity, Unipolarity and Emerging Multi-polarity.
7. Global Politics over Terrorism since 9/11.

UNIT- IV

8. Regional Organizations: SAARC and EU.
9. UNO: Principles, Objectives and Working.
10. WTO: Structure and Working.

B.A. Political Science (Semester-VI)

Recommended Books:-

1. Andreas Wenger & Doron Zimmer Mann, *International Relations From the Cold War to the Globalized World*, New Delhi: Viva Books, 2006.
2. John Allphin Moore, Jr. and Jerry Pubantz, *The New United Nations, International Organization in the Twenty First Century*, New Delhi: Pearsons, 2008.
3. John Baylis and Steve Smith, *Globalization of World Politics*, New Delhi: Oxford University Press, 2005.
4. Joshua S. Goldstein, *International Relations*, New Delhi: Pearson Education, 2006.
5. Ken Booth and Tony Erstine (ed.), *International Relations Theory Today*, Cambridge; Polity Press, 2016.
6. Mahendra Kumar, *Theoretical Aspects of International Politics*, Agra: Shiva Lal Aggarwal & Company, 1978.
7. Palmer and Perkins, *International Relations*, Delhi, CBS Publishers, 1985.
8. Pardeep Solanki, *Politics of Global Climates Change*, New Delhi: Amazing Publications 2015.
9. Parmjit Kaur Gill and Sheveta Sehgal, *Dynamics of International Relations: Moving from International to Global, Theory & Practice*, New Delhi: Atlantic, 2012.
10. Pushpesh Pant, *International Relations in 21st Century*, New Delhi, MC Graw Hill Education, 2015.
11. R.P. Barston, *Modern Diplomacy*, New Delhi: Pearsons, 2006.
12. Rumki Basu (ed.) *International Politics: Concepts, Theories and Issues*, New Delhi: Sage, 2012.
13. S. Chaturvedi and T. Dayle, *Climate Terror: A Critical Geopolitics of Climates Change*, Palgrave Macmillan, 2015.
14. Supriya Iyer, *Theory of International Relations*, New Delhi: Global Vision Publishing House, 2018.
15. V.K. Malhotra, *International Relations*, New Delhi: Anmol Publishers, 2004.
16. V.N. Khanna, *International Relations*, New Delhi: Vikas Publishing House, 2011.

Course Outcomes:

CO-1 Helps the students to understand the forms and working of the political systems of UK and USA.

CO-2 Enables the students to have a deep look on the working of political parties, pressure groups etc.

CO-3 Provides valuable information about the Constitutions of UK and USA.

CO-4 helps in making comparative study of the constitution of UK and USA.

CO-5 Helps the students to find employment opportunities in the subject.

**B.A. PUBLIC ADMINISTRATION
SEMESTER-I
COURSE CODE: BPUB-1114
PRINCIPLES OF PUBLIC ADMINISTRATION**

**Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours**

**Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks**

Instructions for the Paper Setter:

Medium of Instructions is Punjabi, Hindi and English.

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Course Objectives:

The course aims at providing theoretical and conceptual knowledge about Public Administration; making the students aware about the principles of organization and administrative behavior and acquaint the students with the executive, legislative and judicial control over Public Administration.

UNIT-I

1. Public Administration: Meaning, Nature and Scope.
2. Distinction between Public and Private Administration.
3. New Public Administration, New Public Management and Good Governance.

UNIT-II

4. Organization: Meaning, Basis and Types.
5. Basic Principles of Organisation: Hierarchy, Span of Control, Unity of Command, Centralization and Decentralization, Delegation, Coordination and Supervision.

UNIT-III

6. Chief Executive: Meaning, Types and Functions, Line and Staff Agencies.
7. Department, Public Corporation and Independent Regulatory Commission.
8. Delegated Legislation, Administrative Tribunals.

UNIT-IV

9. Administrative Behaviour: Leadership, Communication, Decision-Making.
10. Executive, Legislative, Judicial and Citizen's Control over Administration.

B.A. (12+3 System of Education) (Batch 2024-28)

B.A. Public Administration (Semester-I)

Suggested Readings: -

1. Avasthi A, and S.R. Maheshwari, *Public Administration*, Agra: Laxmi Narian Aggarwal, Educational Publishers, 2004.
2. B. L. Fadia and Kuldip Fadia, *Public Administration: Administrative Theories and Concepts*, Agra: Sahityaa Bhawan Publication, 2011.
3. K.K. Puri, *Elements of Public Administration, (Punjabi)*, Jalandhar: Bharat Prakashan, 2004.
4. L.D. White, *Introduction to the Study of Public Administration*, New York: Macmillan, 1995.
5. M. P. Sharma, and B. L. Sadana, *Public Administration*, Allahabad: Kitab Mahal, 2015.
6. Mohit Bhattacharya, *New Horizons of Public Administration*, New Delhi: Jawahar Publishers & Distributers, 2013.
7. Mohit Bhattacharya, *Restructuring Public Administration–Essays in Rehabilitation*, New Delhi: Jawahar Publishers and Distributors, 1999.
8. Pundrik Ojha and Kiran Sharma, *Public Administration Theory and Practice* Jalandhar: Raj Publishers, 2009.
9. Rumki Basu, *Public Administration: Concept and Theory*, New Delhi: Sterling Publishers. Pvt. Ltd., 2008.
10. S.R. Maheshwari, A. Awasthi, *Public Administration*, Agra: Lakshmi Narain Aggarwal, 2011.
11. Sahib Singh and Swinder Singh, *Public Administration: Theory and Practice*, Jalandhar: New Academic Publishers, 1997.
12. Usha Kapoor, *Lok Prashashan–Sidhant Ate Vihar*, Patiala: Panjabi University,

Course Outcomes:

CO-1 Helps in understanding the nature and Scope of the Public Administration.

CO-2 Familiarizes the students with the approaches, concepts and principles of Public Administration.

CO-3 Develops an understanding of the Administrative Behaviour.

CO-4 Acquaints the students with the working of state administrative machinery.

CO-5 Upgrades the knowledge of the students about the working of Public Administration as a stabilizing force in society.

B.A. (12+3 System of Education) (Batch 2024-28)

**B.A. PUBLIC ADMINISTRATION
SEMESTER-II
COURSE CODE: BPUB-1214
INDIAN ADMINISTRATION**

**Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours**

**Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks**

**Instructions for the Paper Setter:
Medium of Instructions is Punjabi, Hindi and English.**

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Course Objectives:

The purpose of the course is to develop understanding about the nature of the Indian administration from federal point of view; foster knowledge about the role of the Chief Executive at district, state and national level and make the students aware about the contemporary issues in Public Administration like permanent and political executive controversy, generalist vs. specialist controversy etc.

UNIT-I

1. Nature of Indian Administration.
2. Nature of Indian Federalism.
3. Centre-State Relations - Legislative, Administrative and Financial.

UNIT-II

4. Central Administration: President, Prime Minister and Council of Ministers.
5. PMO, Cabinet Secretary and Cabinet Secretariat.
6. Control over Administration: Legislative, Executive and Judicial.

UNIT-III

7. State Administration: Governor, Chief Minister and Council of Ministers.
8. Chief Secretary, State Secretariat.
9. District Administration: Features, Structure and Functions, Changing Role of Deputy Commissioner.

B.A. (12+3 System of Education) (Batch 2024-28)

B.A. Public Administration (Semester-II)

UNIT-IV

10. Issues in Indian Administration: Relationship between Permanent and Political Executive,
11. Generalist versus Specialist controversy.
12. Administrative Corruption.

Suggested Readings: -

1. Avasthi and Avasthi, *Indian Administration*, Agra: Lakshmi Narain Aggarwal, Educational Publishers, 2000.
2. B.L. Fadia, Kuldeep Fadia, *Indian Administration*, New Delhi: Sahitya Bhawan Publishers, 2005.
3. Hoshiar Singh, and Pankaj Singh, *Indian Administration*, Delhi: Pearson, 2011.
4. Padma Ramachandran, *Public Administration in India*, New Delhi: National Book Trust, 1995.
5. Pardeep Sachdeva, *Bharti Prashasan*, Patiala: Panjabi University, 2002.
6. Prasad Kamala, *Indian Administration in India*, New Delhi: PHI Learning, 2010.
7. R.B. Jain, *Contemporary Issues in Indian Administration*, New Delhi: Vishal Publications, 1976.
8. Ramesh K. Arora and R. Goyal, *Indian Public Administration: Institutions and Issues*, New Delhi: New age International Publications, 2015.
9. S.R. Maheshwari, *Indian Administration*, New Delhi: Orient Longman, 2000.
10. S.R. Maheshwari, *State Government in India*, New Delhi: McMillan, 1979.
11. Sarkar Siuli, *Public Administration in India*, New Delhi: PHI Learning, 2010.
12. Vishnoo Bhagwan and Vidya Bhushan, *Indian Administration*, New Delhi: S. Chand & Company, 2000.

Course Outcomes:

CO-1 Strengthens the basic fundamentals of the students by providing them deep insight into the historical evolution of the Indian Administration.

CO-2 Helps in understanding the forms and substance of Indian Administration.

CO-3 Acquaints them with the functioning of Indian Administration at various levels.

CO-4 Makes the students aware about the administrative machinery working at local, regional and national level.

CO-5 Creates awareness about burning issues in Indian Administration.

**B.A. PUBLIC ADMINISTRATION
SEMESTER-III
COURSE CODE: BPUB-2314
PERSONNEL ADMINISTRATION IN INDIA**

**Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours**

**Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks**

Instructions for the Paper Setter:

Medium of Instructions is Punjabi, Hindi and English.

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Course Objectives:

The motive of the course is to provide knowledge about the nature and significance of personal administration; recruitment, training and role of civil servants in India, organization and functions of recruiting agencies; role of the Lok Pal and Lok Ayukta in curbing corruption and make the students aware about how this course is relevant for the aspirants of civil services.

UNIT-I

1. Personnel Administration: Meaning, Nature and Scope.
2. Functions and Significance of Personal Administration.
3. Public Services and their role in Administrative System.

UNIT-II

4. Civil Services in India; Role and Rationale of All India Services.
5. Recruitment: Meaning, Kinds and Methods.
6. Training: Meaning, Objectives and Types.
7. Promotion: Meaning and Principles.

UNIT- III

8. Personnel Agencies: Department of Personnel and Public Grievances.
9. Union Public Service Commission.
10. State Public Service Commissions, Staff Selection Commission.

B.A. (12+3 System of Education) (Batch 2024-28)

B.A. Public Administration (Semester-III)

UNIT-IV

11. Employer- Employee Relations in India: Employee's Participation in Management.
12. Rights of Public Servants, Obligations of Public Servants.
13. Integrity in Public Services.
14. Lok Pal and Lok Ayukta, Central Vigilance Commission (CVC).

Suggested Readings: -

1. Glenn O. Stahl, *Public Personnel Administration*, New Delhi: Oxford IBH Publication Co., 1977.
2. Government of India, *Report on Personnel Administration*, New Delhi, 1970.
3. Indian Institute of Public Administration, *Personnel Administration*, New Delhi, 1970.
4. S.L. Goel and Rajneesh Shalini, *Public Personnel Administration: Theory and Practice*, New Delhi: Deep & Deep Publications, 2002.
5. Sahib Singh and Sawinder Singh, *Public Personnel and Financial Administration*, Jalandhar: New Academic Publisher, 2007.
6. V.M Sinha, *Personnel Administration*, Jaipur: RBSA Publisher, 1985.
7. K.K. Puri and G.S. Barara, *Personnel and Financial Administration*, Jalandhar: Bharat Prakashan, 2003.

Course Outcomes:

CO-1 Enriches the students with the thrust of the subject that trained manpower is always an asset for any organization.

CO-2 Widens their knowledge about central and state civil services.

CO-3 Develops holistic view point about the administrative concepts like recruitment, training, conduct, discipline etc.

CO-4 Develops understanding about the employer-employee relationships and their impact on the working of administrative organizations.

CO-5 Provides knowledge about the constitutional machinery that works as a watch dog for checking corruption.

**B.A. PUBLIC ADMINISTRATION
SEMESTER-IV
COURSE CODE: BPUB-2414
FINANCIAL ADMINISTRATION**

**Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours**

**Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks**

**Instructions for the Paper Setter:
Medium of Instructions is Punjabi, Hindi and English.**

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Course Objectives:

The course aims at developing understanding about the nature and principles of financial administration; apprising the students with the process of budget-making and budget execution and make them aware about the role of financial committees, audit, accounting and Finance Commissions at state & national level.

UNIT- I

1. Financial Administration: Meaning, Nature and Scope.
2. Objectives and Principles of Financial Administration.
3. Union- State Financial Relations.

UNIT- II

4. Meaning, Purpose and Principles of Budget- Budget as a tool of Administration.
5. Preparation, Enactment and Execution of Budget.
6. Performance Budgeting, Zero-Base Budgeting.

UNIT- III

7. Legislative Control over Finance.
8. Role of Financial Committees: Public Accounts Committee, Estimates Committee.
9. Accounting and Audit, Comptroller and Auditor General: Composition and Functions.

UNIT-IV

10. Organization of Union Ministry of Finance.
11. Finance Commission: Composition and Functions.
12. Department of Finance in Punjab: Structure and Functions.

B.A. Public Administration (Semester-IV)

Suggested Readings:

1. G. S. Lall, *Financial Administration in India*, Delhi: H.P.J. Kapoor, 1976.
2. Goel, S. L. *Financial Management and Administration*, Sterling Publications, New Delhi, 1993.
3. Government of India, *Administrative Reforms Commission*, New Delhi: Report of Financial Account and Audit, 1967.
4. K.K. Puri and G.S. Barara, *Personnel and Financial Administration*, Jalandhar: Bharat Prakashan, 2003.
5. M.J.K. Thavaraj, *Financial Administration in India*, New Delhi: S. Chand & Co., 1978.
6. Mahajan S and A. Mahajan, *Financial Administration in India*, Delhi: PHI Learning, 2014.
7. S. L Goel, *Financial Administration*, New Delhi: Deep & Deep Publication, 2002.
8. Sahib Singh and Swinder Singh, *Public Personnel and Financial Administration*, Jalandhar: New Academic Publisher, 2007.

Course Outcomes:

CO-1 Provides knowledge about the meaning and significance of Financial Administration.

CO-2 Explains the union-state financial relations in the light of constitutional framework.

CO-3 Imparts knowledge about the budgetary process including the legislative control over public finance.

CO-4 Enhances the students' understanding about Finance Commission and its working as a tool for redressing states' financial grievances.

CO-5 Enhances the understanding of the students about the composition and working of Union Ministry of Finance and Department of Finance in Punjab.

B.A. PUBLIC ADMINISTRATION
SEMESTER- V
COURSE CODE: BPUB-3514
LOCAL GOVERNMENT
(With Special Reference to Punjab)

Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours

Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks

Instructions for the Paper Setter:
Medium of Instructions is Punjabi, Hindi and English.

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Course Objectives:

The purpose of the course is to acquaint the students with the institutions of local self-government in India and the state of Punjab and their relevance in promoting democracy at rural and urban level. Another objective is to make the students aware about the challenges and problems Indian democracy is facing at grass-roots level.

UNIT-I

1. Local Government: Meaning, Nature and Significance.
2. Brief History of Local Government in India.
3. Main Features of 73rd and 74th Constitutional Amendments.

UNIT-II

4. Gram Sabha and Village Panchayats: Structure, Functions and Finances.
5. Panchayat Samitis-Structure, Functions and Finances.
6. Zila Parishads-Structure, Functions and Finances.

UNIT- III

7. Municipal Corporation: Organisation and Functions, Municipal Commissioner, Mayor.
8. Municipal Council: Organisation and Functions; President, Executive Officer.
9. Nagar Panchayts: Composition and Functions, Other Urban Local Bodies.

UNIT- IV

10. Organisation of the Department of Local Government in Punjab.
11. State control over Local Administration, Role of State Finance Commission.
12. Challenges to Panchayati Raj System.

B.A. (12+3 System of Education) (Batch 2024-28)

B.A. Public Administration (Semester-V)

Suggested Readings: -

1. D.R. Sachdeva, *Sathanak Sarkar: Punjab De Sandarbh Vich*, Patiala: Punjabi University, 2003.
2. Government of India, *Second Administrative Reforms Commissions*, 6th Report-Local Governance.
3. Hoshiar Singh, *Theory and Practice of Local Government*, Allahabad: Kitab Mahal, 1999.
4. Pardeep Sachdeva, *Urban Local Government in India*, Allahabad: Kitab Mahal, 2002.
5. Puri, K.K. and Barara, G.S.. *Local Government in India*, Jalandhar: Bihar Prakashan. 2008.
6. S.L Goel. & Ramesh, S. *Panchayati Raj in India*. New Delhi: Deepak & Deep Publishers, 2003.
7. S.L. Goel, *Urban Administration in India*, New Delhi: Deep & Deep Publication, 2003.
8. S.R. Maheshwari, *Local Government in India*, Agra: Lakshmi Narain Aggarwal, 2005.
9. Sahib Singh and Swinder Singh, *Local Government in India*, Jalandhar: New Academic Publishing, 2005.
10. Singh, H.B., *Revitalised Urban Administration in India*, Delhi: Kalpaz Publishers, 2003.
11. Singh, S & Singh, S. *Local Government in India*, Jalandhar: New Academic Publishers, 2000.
12. V.P. Dubey, *Urban Development and Administration*, New Delhi: Deep & Deep Publication, 1990.

Course Outcomes:

CO-1 Helps in understanding the meaning and nature of local government.

CO-2 Identifies the objectives and functions of local government.

CO-3 Apprises the students with the working of local self-government in India.

CO-4 Provides thorough knowledge about the organizational structure of the Department of Local Government in Punjab.

CO-5 Familiarizes the students about the challenges faced by institutions of local government in India.

**B.A. PUBLIC ADMINISTRATION
SEMESTER-VI
COURSE CODE: BPUB-3614
DEVELOPMENT ADMINISTRATION
(With Special Reference to India)**

**Credits: 4
L-T-P: 4-0- 0
Time: 3 Hours**

**Max. Marks: 100
Theory: 75 Marks
Internal Assessment: 25 Marks**

**Instructions for the Paper Setter:
Medium of Instructions is Punjabi, Hindi and English.**

Section-A: The examiner shall set fifteen questions from the entire syllabus. The candidate will attempt any ten questions, of 1½ marks each. Answer to each question shall be in about one to two sentences. The total weightage of this section shall be 15 marks.

Section-B: This section will consist of four units. The examiner shall set two questions from each unit of the syllabus. The student shall attempt one question from each unit in about 1000 words. Each question shall carry 15 marks. The total weightage of this section shall be 60 marks.

Course Objectives:

The course aims at developing understanding about the nature and significance of Development Administration in India; providing knowledge about different economic models-mixed and capitalist-the Indian state applied to solve socio-economic problems; make the students aware about the various institutions involved in planning process and role of government and non-governmental organisations to protect the rights of the marginalized sections of the Indian society.

UNIT-I

1. Development Administration: Meaning, Nature & Scope.
2. Main features of Development Administration in India.
3. Mixed Economy Model & its Rationale.

UNIT- II

4. National Institution for Transforming India (NITI Ayog), National Development Council.
5. Planning Machinery at State & District Level.
6. Formulation and Implementation of Development Programmes and Projects.

UNIT- III

7. Growth and Role of Public Sector in India, Public Sector Reforms and Privatization.
8. Administrative Problems of Public Sector.
9. Parliamentary and Executive Control over Public Sector.
10. New Economic Policy.

B.A. Public Administration (Semester-VI)

UNIT- IV

11. Welfare measures for Scheduled Castes, Scheduled Tribes and Other Backward Classes.
12. Welfare Measures for Women and Children: Women Commission and Related Bodies.
13. Central Social Welfare Board: Composition and functions.
14. Role of Voluntary Agencies in Social Welfare.

Suggested Readings: -

1. D.R. Sachdeva, *Social Welfare Administration in India*, Allahabad: Kitab Mahal, 1993.
2. Dawivedi, O.P. *Development Administration: From Underdevelopment to Sustainable Development*, London: Macmillan, 1994.
3. K.B. Srivastava, *New Perspectives in Development Administration in India*, New Delhi: Concept Publishing, 1994.
4. K.K. Puri and G.S. Brar, *Development Administration*, Jalandhar: Bharat Parkashan, 1993.
5. M. Bhattachary, *Development Administration: Search for Alternative*, New Delhi: Jawahar Publishers and Distributors, 1997.
6. M. Bhattacharya, *Bureaucracy & Development Administration*, Delhi: Uppal Publishing House, 1979.
7. R.D. Sharma, *Development Administration: Theory and Practice*, Delhi: H.K. Publishers, 1989.
8. R.K. Sapru, *Development Administration*, New Delhi: Sterling Publishers, 2004.
9. S. L. Goel and R. K. Jain, *Social Welfare Administration*, Vol. I & II, New Delhi: Deep & Deep, 1988.
10. S.P. Verma and S.K. Sharma, Eds., *Development Administration*, Delhi: IIPA, 1984.
11. S.S. Kapoor, *Women and Welfare: A Study of Voluntary Agencies*, New Delhi: Indus Publishing, 1995.
12. S.S. Khera, *Government in Business*, New Delhi: National Publishing House, 1977.
13. Singh, S. & Singh, S. *Public Administration: Development and Local Administration*, Jalandhar: New Academic Publishers, 2010.\

Course Outcomes:

CO-1 Helps in understanding the nature and importance of Development Administration in the developing nations including India.

CO-2 Enhances the understanding of India's economic model and its rationale for socio-economic development.

CO-3 Provides knowledge about the planning machinery that work at national, regional and local level in India.

CO-4 Acquaints the students with the role and growth of public sector in India.

CO-5 Familiarize with the various welfare measures for SCs, STs, OBC, women and Children